

Reading and Listening

Lesson 1 – B

Topic : Computers and Internet

Aim : Improve Reading and Listening skills with vocabulary studies

Listening for key words to determine the subject matter of the conversation

I READING

Exercise 1 : **VOCABULARY**. Choose the one word or phrase that best complete the sentences.

Then practice using the words in your own sentence. (5 – 6 minutes)

1. A recent _____ of computer use in Asia showed that Japan has the fastest growth rate.

- (a) study
- (b) tryout
- (c) experiment
- (d) research

2. All of my old books on computers are out of _____.

- (a) hand
- (b) date
- (c) courtesy
- (d) control

3. This printer is in bad _____; we should get a new one.

- (a) manners
- (b) mood
- (c) start
- (d) shape

4. One nice thing about writing on a computer is that when you make a mistake you can just _____ it and continue with your work.

- (a) dispense
- (b) delete
- (c) decline
- (d) dispose

5. Computerized communications networks have allowed many companies to do away with the much inefficient, time-consuming paperwork, and thus to drastically cut _____ expenses.

- (a) operate
- (b) operates
- (c) operating
- (d) to operate

Reading Comprehension. Read the following Internet site and try to answer the questions that follow.(3 – 5mins)

How to Purchase Our Home Fitness Products Online

Making a purchase could not be easier. Just browse our catalog, and click on any items that you wish to buy and put them into the shopping cart. Then click on “Order” and you will be asked for a few details that we need to be able to satisfy the order.

We accept all major credit cards for payment. You may send your credit card information via phone, fax, mail or over the Internet.

A shipping and handling fee is added to all transactions. We will process your order as soon as possible. If your item is not in stock, we will back order it for you.

ORDER BROWSE PRODUCT CATALOG PRIVACY POLICY
 FREQUENTLY ASKED QUESTIONS HOME

1.What should you do if you want to purchase a product?

- (a)Select “Credit Card”
- (b)Click on “Order”
- (c)Choose “Browse”
- (d)Read “Details”

2.Who would be interested in this Internet site?

- (a)Someone who wants to remodel a home
- (b)An Internet web browser
- (c)Someone looking for fitness equipment
- (d)A person applying for a credit card

3.What will happen if the product you want is not in stock?

- (a)The product will be back-ordered.
- (b)You will have to pay a surcharge.
- (c)The product will be sent immediately.
- (d)You will have to send an e-mail.

LISTENING

Exercise 1 *Picture Description* (1 – 2 minutes)



Choose the statement that best describes what you see in the picture.

A computer class

- (A)
- (B)
- (C)
- (D)

Exercise 2. *Let's listen!* Read a question about the conversation and choose the best answer to each question that follows. (5 – 6 minutes)



- 1). What is the woman doing?
 - (a) Repairing the computers
 - (b) Researching new computers
 - (c) Selling used computers
 - (d) Maintaining the computer

- 2). What does the woman need?
 - (a) Advice on purchasing electronics
 - (b) Feedback on the old computers
 - (c) Computer software sales
 - (d) Information on available computers

- 3). What does the man suggest the woman do?
 - (a) Consult with a computer specialist
 - (b) Ask Caitlin for some suggestions
 - (c) Find a company that offers good customer service
 - (d) Locate a different vendor than Ingram Computer

Exercise 3. *Let's complete it!* Listen again to the audio clip and fill up the missing word or phrase. (3–4 min)



A : Rebecca, I heard from Caitlin that you're in charge of replacing all our computers.

This is great; it's about time!

B : It sure is! When the system _____ last Friday, it was the _____. That's when Mr. Thompson gave me the _____ to order new computers. I'm aiming to get a new system _____ by the end of the month, but I still have some research to do because I want to change vendors.

A: It'd be a good idea to use a vendor that offers ongoing technical support. I know that Ingram Computers has an excellent _____ for customer service, and they have a _____ parts replacement warranty. During the warranty period, if something goes wrong they'll replace your computer _____ or else lend you a computer while they repair yours.

B: Yeah, I've heard really good things about Ingram too. We get their _____ in the mail all the time.

crashed	green light	installed	reputation
brochures	last straw	outright	comprehensive

Exercise 1: Listening Comprehension Transcript

- (A) All the students are wearing glasses.
- (B) The woman nearest the camera is writing something.
- (C) You can see five computer screens.
- (D) Each of the students has a glass in front of them.

Exercise 2: Listening Comprehension Transcript

—Rebecca, I heard from Caitlin that you're in charge of replacing all our computers. This is great; it's about time!

—It sure is! When the system **crashed** last Friday, it was the **last straw**. That's when Mr. Thompson gave me the **green light** to order new computers. I'm aiming to get a new system **installed** by the end of the month, but I still have some research to do because I want to change vendors.

—It'd be a good idea to use a vendor that offers ongoing technical support. I know that Ingram Computers has an excellent **reputation** for customer service, and they have a **comprehensive** parts replacement warranty. During the warranty period, if something goes wrong they'll replace your computer **outright** or else lend you a computer while they repair yours.

—Yeah, I've heard really good things about Ingram too. We get their **brochures** in the mail all the time.

References

BARRON'S 600 ESSENTIAL WORDS FOR TOEIC 3rd Edition.]

[新TOEIC TEST リスニングスピードマスター](#); [新TOEIC TEST 英文法スピードマスター](#);

[新TOEIC TEST リーディングスピードマスター](#); [TOEIC TEST 文法別問題集](#); [新TOEIC テスト スーパートレーニング 文法・語彙問題編](#)

<http://www.bbc.co.uk/worldservice/learningenglish/>; <http://www.english-test.net/toEIC/listening/>; <http://www.eslpartyland.com/>